

Family Education and Guidance Services
Parent Education Request Form

Parent Education Request	
	Please type your info in this column
Is the class open to the public?	
Do you want a master flier?	
Do you need a bilingual master flier?	
Is this a series or a one-time class?	
Do you need an English presenter?	
Do you need a Spanish presenter?	
Date(s) of class	
Day of the week	
Start and stop time of class	
Topic(s)	
School name	
Where will class be held?	
Contact person's name	
Contact person's phone	
Contact person's email	
Is child care available?	
Are refreshments served?	
Have you contacted a parent educator? If so, whom?	
Special instructions:	
Email address to send completed flier	
Date completed flier must be received by you	
For Family Education & Guidance Services use only:	
Facilitator contacted:	
Confirmation sent to school:	
Notification to L. Floyd:	