

Local PTA/PTSA Bylaws Made Easy for 2009 Bylaws Template

Please fill out the form completely - answer each question even if there is no change.

Check if amended

1. Name of your PTA PTSA _____
Article I; Article III, Section 1
2. Area PTA # _____
Article I
3. Name the town where your PTA/PTSA is located _____
Article I
4. Amount of the local portion of your PTA/PTSA dues \$ _____
Article VII, Section 5
5. Does your PTA/PTSA have a historian? Yes No
Article VIII, Section 2a/2b; Article IX, Section 1d/3d; Article IX, after Section 5
6. What is your election month? _____
Article VIII, Section 2b; Article VIII, Section 3b; Article X, Section 1b
7. Number of people on your nominating committee three (3) five (5) seven (7)
Article VIII, Section 3a
8. Number of alternates to your nominating committee one (1) two (2) three (3)
Article VIII, Section 3a
9. Number of vice presidents _____
Article VIII, Section 2a
10. If more than one vice president, of what are they in charge?
Article IX, Section 2
(Add any additional titles and duties on back) First Vice President _____
Second Vice President _____
Third Vice President _____
Fourth Vice President _____
11. List all the months of your regular meetings (the last month listed is your annual meeting month) _____
Article X, Section 1a/1c
12. Number necessary for a quorum (minimum of 10) _____
Article X, Section 3
13. Check any of these that serve on your Executive Board Faculty Representative
Article XI, Section 1 Teacher Liaison
 Council delegate(s)
- *14. Council PTA name _____
Article XIII, Section 1a/1c; Article XIII, Section 2
- *15. Number of council delegates, excluding president and principal _____
Article XIII, Section 1a
- *16. Method of selecting council delegate(s) Membership elects
Article XIII, Section 1b Executive board elects
 Appoint subject to the approval of the executive board
- *17. Month by which Council PTA delegate(s) elected or appointed _____
Article XIII, Section 1b
- *18. Amount of Council PTA dues \$ _____
Article XIII, Section 2
19. Method of selecting convention delegates elect
Article XIV, b appoint subject to the approval of the executive board
20. Fiscal year June 1 – May 31
Article XV, Section 1 July 1 – June 30
 August 1 – July 31

*Applies only if the Local PTA/PTSA is a member of a Council PTA