

ELECTION OF NOMINATING COMMITTEE

President	The next order of business is the election of the Nominating Committee. Rita White, Parliamentarian, will read from the bylaws.
Parliamentarian	ARTICLE VIII: Officers and Their Election Section 3. Nominating Committee: a. There shall be a nominating committee elected by the general body at a regular meeting at least one (1) month prior to the election of officers. Elections shall be by plurality. The committee shall be composed of five (5) members. One (1) alternate shall be elected to serve in the event a member is unable to serve. The committee shall elect its own chairman immediately following the meeting. <i>Note: Each Local PTA determines the number of committee members and alternates. The committee may have three, five or seven members with one, two or three alternates.</i>
President	The chair appoints Christine Price, Helen Sayles and Patrick McAllen to serve on the Teller's Committee. The floor is now open for nominations for five committee members and one alternate. Remember, in order to either nominate a committee member or serve on the committee, you must be a member of this PTA. <i>Note: You may have another board member check the name of each person who nominates or is nominated, or you may identify members by distributing colored slips of paper to people as they enter the meeting, confirming their membership from the most recent roster. Remember, an individual may not pay their dues in order to vote immediately at that meeting.</i>
Member 1	I nominate Sue Smithers.
President	I have a nomination for Sue Smithers. Is Mrs. Smithers here?
Sue Smithers	Yes, I am.
President	Are you willing to serve on this committee?
Sue Smithers	Yes, I am.
President	Thank you. Are there further nominations?
Member 2	I nominate Alex Breedlove.
President	Mr. Breedlove, are you willing to serve?
Alex Breedlove	Yes, thank you.

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President	Thank you.
Member 3	I nominate Connie Pratt. She could not attend this meeting, but she gave me her consent.
President	Thank you. Further nominations?
Member 4	I nominate Phyllis Wright.
President	Mrs. Wright ...
Phyllis Wright	Of course, I'll do it!
President	Thank you. Any other nominations? <i>(pause)</i> Remember, we need at least one more committee member and one alternate. <i>(pause)</i> While this is an extremely important committee, it is a fairly easy one. The amount of time you will be working is only between now and our election meeting next month.
Member 5	Madame/Mr. President? May I nominate myself?
President	Of course, you may! The chair apologizes if that was not clear. Any member may nominate himself.
Member 5	Then that's what I'd like to do. My name is Howard Williams.
President	Thank you, Mr. Williams. <i>(pause)</i> We need at least one more name.
Member 6	Madame/Mr. President? May I ask a question?
President	Yes, you may.
Member 6	I'm not sure that I will be able to attend all of the meetings. What if I am elected and cannot attend?
President	That is an excellent question. The committee's chairman will set the meetings based on the availability of the members. If a committee member cannot attend, then the alternate attends in the member's place. At that point, then the alternate replaces that member on the committee. Does that help?
Member 6	Yes, it does. In that case, I will nominate myself, Janice Wilson.
President	Thank you, Mrs. Wilson. Are there further nominations? <i>(pause)</i> Hearing none, the nominations are closed. We have six names in nomination: Sue Smithers, Alex Breedlove, Phyllis Wright, Connie Pratt, Howard Williams and Janice Wilson. Please take the ballots distributed when you checked in and

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President

mark five names on your ballot.

The election is by plurality. The five nominees receiving the highest number of votes will be elected to serve as committee members, and the sixth nominee will serve as the alternate.

The tellers will collect the ballots, count them, and then return with the results.

Note: At this point, the chair can continue with the next order of business on the agenda. If no other business remains, the chair may make announcements, draw for door prizes, or present the program.

President

We will now have the Teller's Committee report.

Teller

Total ballots cast	55
Illegal ballots	none
Sue Smithers	54
Alex Breedlove	45
Phyllis Wright	49
Connie Pratt	54
Howard Williams	36
Janice Wilson	48

President

Thank you. The tellers' report is as follows:

Total ballots cast	55
Illegal ballots	none
Sue Smithers	54
Alex Breedlove	45
Phyllis Wright	49
Connie Pratt	54
Howard Williams	36
Janice Wilson	48

The chair declares Sue Smithers, Alex Breedlove, Phyllis Wright, Connie Pratt and Janice Wilson elected to serve as members of the Nominating Committee. Howard Williams will serve as alternate. My thanks to you all for your willingness to work for the future of our PTA!

Would someone like to make the motion to destroy the ballots?

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Member 7

I move to destroy the ballots.

Member 3

Second.

President

There is a motion and a second to destroy the ballots. Is there any discussion? *(pause)*

Hearing none, all those in favor of destroying the ballots say, "Aye." *(pause)* All opposed say, "No." *(pause)*

The vote is in the affirmative. The ballots will be destroyed.

According to the bylaws, the committee members will meet briefly following this meeting to elect their chairman and exchange contact information.

SAMPLE SCRIPT OFFICER ELECTIONS

President	We will now have the report of the Nominating Committee.
Nominating Committee Chair	The Nominating Committee submits the following nominations: For President, Jim Johnson; for Vice President, Suzie Que; for Secretary, Joe Jeffrey; and for Treasurer, Clara Bell.
President	Thank you Ms. Smith. (pause) The Nominating Committee has nominated Jim Johnson for President. Are there any further nominations from the floor? (pause) Hearing none the chair declares nominations closed. As there is only one nominee, you have elected Jim Johnson as your President. <i>...this continues with each position</i> <i>- or -</i> <i>If there are nominations from the floor...</i>
President	The Nominating Committee has nominated Suzie Que for Vice President. Are there any further Nominations from the floor?
Member 5	I nominate Carol Close for Vice President
President	Carol Close has been nominated for Vice President. Does Ms. Close consent?
Ms. Close	Yes.
President	Are there any further nominations from the floor? (pause) Hearing none the chair declares nominations closed. According to our bylaws, when there is more than one nominee for any office, the election shall be by ballot. The chair has appointed Fran Tic, George Porge, and Martha Martin to the Teller's Committee. Will the Teller's committee please pass the ballots to the members. At this time, please write one name on the ballot. The Teller's Committee will collect your ballot. After counting the ballots, the Teller's Committee will make a report.
Fran Tic (<i>Teller's Committee</i>) (<i>reads the Teller's Report</i>)	For Vice President, number of votes cast 50; illegal votes (ballots) 0, Susie Que received 40 votes, Carol Close received 10 votes; signed by Fran Tic, George Porge and Martha Martin.
President	For Vice President, number of votes cast 40, illegal votes (ballots) 0, Susie Que received 40 votes, Carol Close received 10 votes. Signed by Fran Tic, George Porge and Martha Martin. You have elected Susie Que as your Vice President. <i>...continue with election of other officers.</i>