

Latest Information and Welcome to the Job of Historian!

It is your job to record a complete history of your PTA for the year in a package that will last for many years and be a reminder of the growth and changes in the school and your community. Each item entered into your scrapbook should be accompanied by a brief description of the item. You should have access to the previous school scrapbooks and you should make sure they are in a common area of the school – such as the library, your PTA room or the school office/reception area (a great place for new families to see what your PTA does for your school). You are the caretaker of the history of the school's PTA. Record PTA events only (no minutes, please) in the scrapbook. Remember that all recorded happenings should be in accordance with the PTA Mission and Objectives and be membership approved.

You should prepare a Historian Report. This is a report covering what your PTA accomplished this year. It should be presented at the last general meeting of the year.

As Historian for your PTA, you should meet with your PTA President and get a calendar of any important dates or events. Make sure all members of your PTA Board know they should give you copies of invitations, flyers or awards during the course of the year. Give disposable cameras to other board members if you cannot attend an event or have them take digital pictures that can be sent to you in a file.

Choose a theme for your scrapbook, and follow this throughout. The 2010 Texas PTA membership theme is “**PTA.....Building for SUCCESS**”. Feel free to carry this theme throughout your book, or your PTA can develop its own. Texas PTA logos are available from the Texas PTA website to download:

www.txpta.org/members/membership-logo.html

You may choose to partner with your school's Yearbook Coordinator and share photos. Continually remind your President to keep you informed of any changes to events. Review the local newspapers to find articles about your school. Clip, preserve and save for your book.

You may turn in your scrapbooks for judging at the PISD Council scrapbook competition in the spring of 2011. This will involve dropping off your book and leaving it for judging. You will pick up your books the next day at the General Meeting. Awards are certificates recognizing adherence to criteria. Additional awards will be given recognizing creativity. Area will not be judging scrapbooks this year.

There will be an informal workshop on August 25th from 12:30 to 1:30. Please feel free to bring last year's scrapbook for other historians to review.

Have a great time with this position. You don't have to include everything collected. You don't have to spend a lot of money. It is important to capture the history of your PTA for the year; so enjoy!

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